



Dubois REC, Inc.

Dubois REC, Inc. provides cash incentives to help businesses purchase and install electric energy-saving equipment. The incentives are available to all businesses, regardless of the number of employees. These programs help you more effectively manage energy use and lessen the impact of increasing power costs. We can offer these programs to reduce the demand for power at a much lower cost than building new power plants.

This Acrobat form contains a general application for Dubois REC, Inc.'s energy efficiency programs. Individual worksheets are required in addition to this form and available via the links below. Worksheets are required to record the installation of energy efficient lighting, motors and HVAC equipment. A custom worksheet is also available for those measures that do not fit into any of these categories.

Four Easy Steps to receive your local electric cooperative incentive:

1. Is your project eligible?

- Customer has a valid Dubois REC, Inc. commercial account in our electric service territory.
- Equipment must be new and installed in a commercial, industrial, institutional, educational, or governmental building.

2. Is the equipment you intend to buy eligible?

- Refer to the [Technical Specifications](#) for planned measures.

3. Complete and sign the application.

- Incomplete applications will delay review and payment. Please be sure to provide all requested information.
- The signature on Page 2, Section 1 and submission of the application constitutes agreement with and acceptance of the [Terms & Conditions](#). A signature by other than the account holder will be verified.
- Attach the appropriate measure worksheet (i.e. lighting, motor, HVAC), the manufacturer's technical specification sheets ("cut sheets"), and finally a vendor or supplier's invoice for each type of eligible equipment purchased.

4. Does your project require pre-approval?

- NO** If your total incentive request is less than \$1,000 then pre-approval is not required. Within 60 calendar days of installation completion date, submit your application and a copy of your paid invoice showing the date, place of purchase, quantity, model/part numbers and unit price of the equipment installed.
- YES** If your total incentive request is greater than \$1,000 then pre-approval is required. Before you purchase and install the equipment, submit your application and a copy of the vendor's quote.
- MUST** Any project pre-approved and completed in a calendar year must be submitted for payment in the same calendar year.

Please note:

- Each customer is eligible for maximum total incentive payments up to \$50,000 per calendar year.
- Payment will be made only if all requirements and specifications are met.

Links to Incentive Worksheets:

- Lighting Incentive Worksheet
- Lighting Incentive New Construction
- Motors Incentive Worksheet
- HVAC Incentive Worksheet
- Custom Incentive Worksheet
- Custom Incentive New Construction
- Compressed Air Application

FORM SUBMITTAL:

Make a copy for your records before submitting.

To **SUBMIT** electronically (recommended) fill out all required sections and email to rebates@hepn.com.

Other options:

Print and Mail to:
C&I Program Coordinator,
Hoosier Energy
P.O. Box 908
Bloomington, IN 47402

Print and Fax to:
(888) 455-9291

[Click here to submit form via email. Be sure to attach appropriate worksheet & required documentation.](#)

Dubois REC, Inc.

This incentive application form is valid when received from Jan. 1, 2018 through Dec. 31, 2018. This program is being coordinated by Hoosier Energy REC, Inc.

SECTION 1: CUSTOMER INFORMATION

Electric Account #	Mailing Address		
Company Name	City	State	Zip
Contact Name (print)	Fax		
Phone(s)	Email		
Total Material Cost	Total Incentive Requested		
Customer Signature			Date

By typing your name above, you agree that you are electronically signing this application.

Customer hereby certifies: 1. the form submission is by the electric customer who is solely responsible for the accuracy of the information contained in this application; 2. all equipment installation is complete and operational prior to submitting payment request; and 3. an agreement to allow an electric cooperative or Hoosier Energy representative verify installed measures through an on-site pre and/or post-inspection of the installation site; and 4. an agreement to all Rules and Requirements of this program and has followed the terms as found on teammuptosave.com/ci.

Pre-approval required for payments greater than \$1,000. If applicant does not submit Commercial & Industrial Incentive Application for pre-approval, funds are not guaranteed.

*By providing your e-mail address, you are granting Dubois REC, Inc. and Hoosier Energy REC, Inc. permission to send further e-mails regarding our programs and services.

SECTION 2: INSTALLATION SITE INFORMATION (where equipment was installed)

Job Site Name	Operating Hours/Year	Project Contact Name	
Job Site Address (physical location)	Project Contact Telephone		Installation Completion Date
City	State	Zip Code	Project Contact Email

Type of business where equipment was installed (Check ONE):

Construction Type: New Existing

Year Built:

Building Type:

- Assembly/Industrial
 Auto Repair
 Large Retail
 Fast Food Restaurant
 Full Service Restaurant
 Grocery/Convenience Store
 Light Industrial
 School
 Religious Worship
 Small Office
 Small Retail
 Warehouse

Other, Please specify:

Heating Type:

- AC with Gas Heat
 Heat Pump
 AC with Electric Heat
 Electric Heat Only
 Gas Heat Only

SECTION 3: CONTRACTOR/INSTALLER INFORMATION

Contractor/Installer Business Name			
Contractor/Installer Contact Person	Contact Telephone	Contact Email	
Contractor/Installer Street Address	City	State	Zip Code

SECTION 4: PAYMENT INFORMATION

Make payable to:	Tax Status: <input type="checkbox"/> Corporation <input type="checkbox"/> Exempt <input type="checkbox"/> Other Federal EIN or SSN:
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For Office Use Only:	Pre-Approval by	Pre-Approval Date	Approval for Payment by	Approval for Payment Date